

Buxted Bonfire Society Monthly Meeting



Date: 17th July 2017

Location: Buxted Inn

Attendees: Debra Elliott (Chair), Mick Gosden (H&S + Acting VC)
Monica Ross (Costume Coordinator), Karen Fordrey (Merchandize Coordinator), Jackie Love, Sabrina Mudie, Ceri Hopkins, Alex Butcher, Angela & Kevin Blackford, Claire Hazeldon, Hayley Elliott, Mandy Dasilva, Andrew Goff, Jan Hiscock

Agenda:

1. Apologies.
2. Resignations & Conformation of Roles
3. Corrections to Minutes.
4. Business plan
5. Insurance
6. Vision for 2017/18
7. Scouts
8. Costumes and Uniform Orders
9. Clarification of the proposal for the Summer Fete.
10. Summer Fete
11. Invitations from other Societies
12. Banking.
13. Skype.
14. Next Meeting

| Agenda Item Number | Description |
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| 1. | Russell Jackson (Treasurer). Christine Sullivan, Michael Lunn, Simon Butler, Rick Burton, Katrina & Chris King, |
| 2. | Paul Scott-Harris resigned his post as the Society's Secretary via what's app message to the group which was formally accepted by The Chair and seconded by Monica Ross. |
| 3. | Minutes of last meeting correct Jackie Love seconded. |
| 4. | Business Plan has now been completed and being distributed to various businesses to gain their support. |
| 5. | It is with some urgency that we need to find insurance for at least the day of the fete that is reasonably. Chair to email Lynne Ireland for advice |
| 6. | It was confirmed that BBS will not be hosting our own parade this year as we need to fundraise first, but we will be hosting n 2018. |
| 7. | As we have a new Scout Leader (Tom) it was agreed that we should meet with him before deciding how we go forward for hosting in 2018. |
| 8. | It was confirmed that our costumes for when we parade will be either Huntsman or Stag warriors. In addition to the costumes members where advised that they can now purchase jumpers and shown a sample of the front already knitted. |
| 9. | Summer Fete was discussed with reference to some people feeling it was too soon to organise and hadn't been tabled or agreed in previous meeting. It was |

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| | confirmed by Monica Ross and Seconded by Karen Fordrey that all had been agreed by members previously and everyone wanted to press ahead with the fete. |
| 10. | It was confirmed that the Summer Fete to be held on the 12 th August 2017 is coming along nicely with some great raffle prizes being donated with more to come. Members were assigned their roles going forward and on the day. Timings of the fete were from 12-5pm with set up starting at approx. 8am. |
| 11. | Invitations to other Society parades and which we felt were important were discussed and forms were distributed to advise which one's members would be available for. The forms are to be returned at our next meeting in August. |
| 12. | The Societies bank account, and Paypal our now live and members can now pay by these methods or Cheque and bacs. |
| 13. | Skype was discussed as an option to set for those members that are unable to attend the meeting but would like to be there. It was decided to leave it for the time being and revisit in a couple of months. |
| 14. | Our next meeting will be held on Thursday 3 rd August @ 7.30pm in The White Hart. Buxted. |

Other Agenda Items:

- Apply for insurance going forward for parades. Summer fete should help with that (DE & KF)
- Code of conduct to be drawn up (DE, KF, MG & RJ)
- Company house registration when needed (DE, KF, MG, RJ)
- Social media interaction (DE, KF)
- To identify promotions/social media post? (KF)
- Order/design promotional materials including banner (DE, KF, MG, RJ)
- Outstanding posts to be assigned (TBC)
- Storage of torches (TBC)
- Location for dipping the torches (TBC)
- The need to communicate with those who do not use social media.
- Link and present to other Buxted societies such as horticultural, hockey, cricket, Ionides, Buxted Messenger etc