

## **Buxted Bonfire Society Launch Mop-Up Meeting**

Date: 30th March, 2017

### **Location: Buxted Inn**

Attendees: Debra Elliott (Chair), Paul Scott-Harris (Sec), Russell Jackson (Tres), Monica Ross, Rick Burton,

Karen Barnes-Fordery, Terry Everitt, Sabrina Mudie Agenda:

1. Apologies. 2. Corrections to minutes 3. Introductions and history of Buxted Bonfire Society. 4. The vision and direction. 5. How you can help us achieve your vision. 6. Becoming a member and how you can help. 7. Linking with other societies and groups. 8. Buxted scouts. 9. Summary, conclusions and closing questions. 10. AOB. 11. Next meeting.

Agenda Item Number

Discussions

1 Mick Gosden (H&S), Katrina King , Ryan Cooper

2 No corrections

3 Team introductions.

History of BBS in the 70's and closing. BBS are now members of Sussex Bonfire Council (£10 annual subscription)

4 Livery presented to attendees. All present, happy with BBS livery.

What we're planning for 2017 and leading into 2018. Idea's and dress for the parade. Route for the parade. Starting at The White Hart, up the high street, take second Gordon Rd exit on right, follow Gordon Rd through, march down link-road to Framfield Rd, March down Framfield Rd and join Ionides trust land at Scouts entrance. Accepted by BBS tonight. Route discussed with BONCO and agreed as most viable route. (20-25min route, possible 2 torches per person for route). PSH reports, build of torches discussed including hessian wrap and wood/baton provision. BONCO advised A272 road closure, not rolling roadblock. Application to be made. Newick bonfire closes - which is also A272. 5 Volunteering roles and structure.

Outstanding roles available.

- a. Vice Chairman b. Chief Marshall c. Torch Captain d. Costume Captain e. Band Marshall f. Collection Box Captain
- Volunteers required to sign-up members from Buxted. The more people that volunteer, the fewer interactions per person required. 6 Membership structure.

Membership pricing. VP membership pricing. 7 What other societies do.

Fixed dates of other bonfire societies and how BBS wishes to participate. 8 BBS asked Buxted scouts to be the lead-up to the Scouts bonfire event.

Scouts appreciate desire for BBS and cannot stop/influence the march. Timings were of concern for scouts. Most scout revenue from food. Food starts at 17:30. Scouts want march done before 17:30 or at the end of the Scouts bonfire event. Scouts inflexible on food sale timings. Scouts fear is loss of revenue from patrons watching the parade, not purchasing food. Guarantee by BBS that food provision will not be invited/provided with scouts maintaining monopoly. BBS reinforcement that a parade would only add to the Scouts event by drawing people in. Scouts reticent to quantity of patrons due to insurance restriction to 499 patrons at scouts

event. RB informed table that this is total number of patrons on site at one time, not total number of patrons at the event. DE confirmed that patrons may stay on Framfield Rd if 499 target met as Framfield Rd would be closed during the event. Clicker discussed to quantify in- out access. BBS offered all donations collected for BBS to be given to scouts on parade night (@100%). Scouts wanted guarantee of annual provision. BBS declined as review needed on annual basis as other societies provide to many local (Buxted) charities, not just one. Scouts assistance requested by BBS on event night with donation collections. Declined by scouts. Discussed possibility of toy sales/stall for scouts at march launch site. Date for scouts bonfire declared as discussed at exec committee and around 2 weeks before the event takes place and selected around local scouting availability. BBS required a date to be set in advance for forward planning, insurance and marketing. Declined by scouts. BBS offered to help scouts clear-up after the event. Declined by scouts. Request by BBS exec to meet with Scouts exec in April to discuss. 9 Summary of key points discussed.

Event idea's: Sponsored Christmas tree (Ben), scarecrows, door wreaths, possibility of following Newick with Santa sleigh, £100 sale (£20 for year. Monthly drawer). Band support from Uckfield group. Possibility of approaching Buxted Oast (Judith) for waste wood. Community engagement and pulling all societies together to work and learn from each other? Initiation of "junior meetings" (called sparks), for young members including fun and games. Insurance declared as "reasonable". Increase by approx. £100 for BBS to provide own bonfire/fireworks to approx. £370. Insurance required for raising revenue, membership subscription. Declaration of three willing sponsors. 10 All exec participants to join Whatsapp group for speed of conversation maintain consistency, transparency as well as all team members ability to answer questions. Attendance of BBS Buxted Village Green event. Invite from Rick Burton. Colours for the smugglers jumper discussed. Monica to provide a swatch for the village event for BBS to make a decision. Alternative parade routes to be discussed. 11 Public Meeting: Wednesday 19th April @ 20:00 The White Hart, Buxted

Exec Meeting: TBC before scouts follow-up meeting Exec & scouts: TBC before 19th April

#### **Next Agenda Items:**

2. Company house registration (DE, PSH) 3. Open bank account (DE, PSH, RJ) 4. Apply for insurance (DE, PSH) 5. Obtain sponsorship to apply for insurance so that we may begin fundraising. (ALL) 6. Code of conduct to be drawn-up (DE, PSH, MG, RJ) 7. Initiate development of website (AB) 8. Obtain domain name from online provider. 9. Social media interaction (DE, PSH) 10. To identify promotions/social media post? (PSH) 11. Order/design promotional materials including banner (DE, PSH, RJ) 12. Outstanding posts to be assigned (TBC) 13. Storage of torches (TBC) 14. Location for dipping the torches (TBC) 15. The need to communicate with those who do not use social media. 16. Link and present to other Buxted societies such as horticultural, hockey, cricket, Ionides, Buxted Messenger etc.